PermitMe Job Aid 4004 – How to Apply CMI & EPI Status

Use this PermitMe Job Aid to: Apply CMI status to an Isolation.

Requirements: User must be assigned "Non-complex" permissions or higher in PermitMe.

PermitMe users assigned with Non-complex permission or higher permissions can set CMI status during compile a procedure stage.

Use this PermitMe Job Aid to: Apply EPI status to an Isolation.
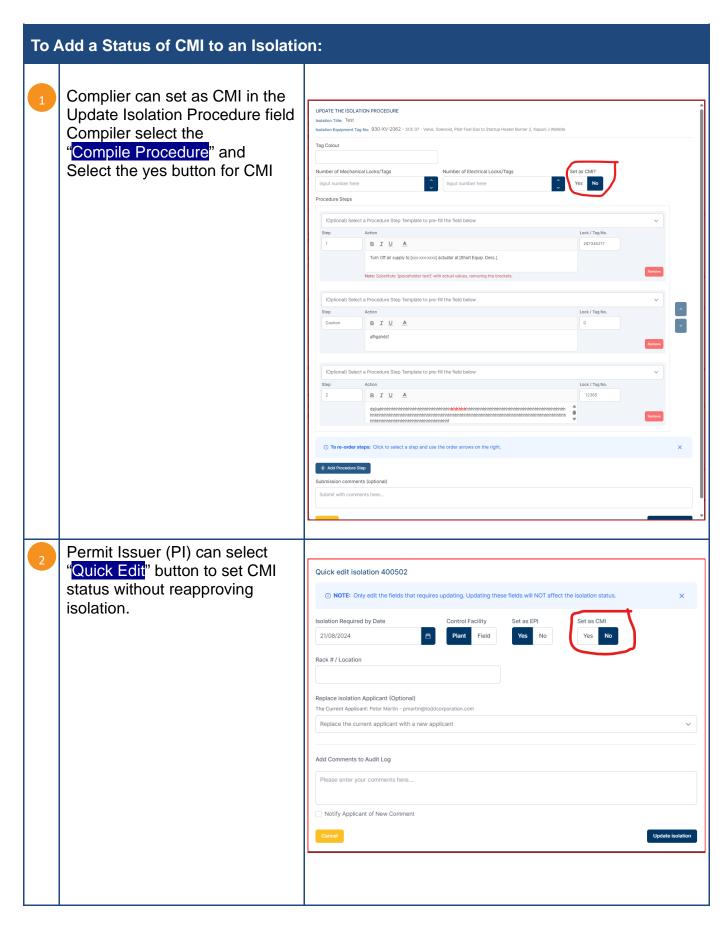
Requirements: User must be assigned "Operations Support" permissions or higher in PermitMe.

PermitMe users assigned with Permit Issuer or Operation support permissions or higher permissions can access the Quick edit function and set or change CMI & EPI status

Both CMI & EPI statuses are filterable on the Isolations Register page by selecting tick box above column titles.

To Add a Status of CMI to an Isolation:

1 Complier can set as CMI in the Update Isolation Procedure field Compiler select the "Compile Procedure" and Select the yes button for CMI	
2 Permit Issuer (PI) can select "Quick Edit" button to set CMI status without reapproving isolation.	

To Change Isolation to EPI:

| 1 | Complier can set or change CMI and EPI status using Quick Edit button without reapproval required.
Compiler select the "Quick Edit" button and Select the No/Yes buttons for CMI or EPI. | |

Revision History

Revision	Published Date	Reason for Issue	Author	Reviewer	Reviewed Date	Approver	Approved Date	Document Initiated