PTW Safety Checklist No. 87

WORKING ON, OR MONITORING A PROCESS CONTROL SYSTEM

Other Checklists that may be relevant:	
Permit Number:	**Date:**
Rev 2.1 **Issue Date:** 2/12/2022	**Authorised By:** PSM

PRIOR TO PERMIT ISSUE:

		Y	N	N/A
1	All personnel accessing the Industrial Control System (ICS) comply with section 4.1 of Conditions of use of Removable Media within the Industrial Control System (ICS) SOP.pdf	☐		
2	PICWS to confirm all removable media has had correct antivirus checks and complies with section 4.3 of in accordance with Conditions of use of Removable Media within the Industrial Control System (ICS) SOP.pdf	☐		
3	Only Laptops authorised by Todd Energy as approved for use in the ICS, are to be used when a dedicated ICS workstation is not accessible.	☐		☐
4	All software or patches installed on the ICS must be approved by the Todd Energy Control System Technical Authority (Lead Control Systems Engineer) and/or the Control System Vendor.	☐		
5	Work Order and MOC documentation has been approved for any logic, graphics, or network change.	☐		

PRIOR TO COMMENCING TASK:

6	A backup of the Process Control System software configuration has been made prior to modifications being undertaken and a roll back plan agreed should a non-desirable outcome occur.	☐		

COMPLETION OF TASK:

7	A backup of the modified Process Control System software configuration has been made at the completion of the changes.	☐		
8	Any Changes to Process Control System have been rolled out to all impacted parties	☐		