

# PTW Safety Checklist No. 56



## WORK INVOLVING THE USE OF A PERSONNEL WORK BASKET

Other Checklists that may be relevant:		<a href="#">29</a> , <a href="#">51</a> , <a href="#">57</a>
Permit Number:		Date:
Rev 2.2	Issue Date: 09/02/2023	Authorised By: PSM

**CAUTION:**

- 1 Personnel work baskets or Crane lifted work platform shall only be used when all alternative options have been exhausted.**
  - a) A PTW & Isolation deviation must be raised and approved within the Technical Issues register for the use of any personnel work basket or Crane lifted work platform.**
- 2 Checklist 29 & 51 must be used in conjunction with this checklist.**
- 3 Personnel work baskets are also known as a Crane Lifted Work Platforms in the Worksafe [Approved Code of Practice for Cranes part 17.1](#)**

**PRIOR TO PERMIT ISSUE:**

	Y	N	N/A
4 An approved Complex Lifting Plan from checklist 29 has been completed and attached to the permit.	<input type="checkbox"/>		
5 Risk assessment has been completed as per PTW & Isolation deviation in the Technical Issues register and approved. Approved Variation ID#: _____	<input type="checkbox"/>		
6 Cranes operating suspended or fixed/pendulum platforms shall operate at not more than 75% of their safe working load.	<input type="checkbox"/>		
7 Is there a risk of people Falling 5 metres or greater?	<input type="checkbox"/>	<input type="checkbox"/>	
If YES, has WORKSAFE NZ been notified of this activity and is the notification current?	<input type="checkbox"/>		<input type="checkbox"/>
WORKSAFE Notification Reference number _____.			
8 Plant Manager, Field Superintendent or Production Superintendent has approved the lift.	<input type="checkbox"/>		
Name: _____ Signature: _____ Date: _____			
9 Fall protection equipment and competencies are checked and verified as per <a href="#">Checklist 51 Working at Height</a>	<input type="checkbox"/>		

**PRIOR TO COMMENCING LIFT:**

**Y    N    N/A**

10 Personnel basket, all rigging and safety equipment as specified in Complex lift plan are in certification and have been inspected for damage/defects immediately prior to use.

11 Fall Protection (Safety harnesses etc.) are attached and connected to the basket backup line as specified in approved for use Complex lift plan

12 The Complex lift plan is approved for use and attached

13 The Anti-2 block device test, on the hook suspending the personnel work basket, has been completed immediately prior to lift commencing. Any subsequent day's lifting requires a daily test.

Subsequent Day tests \_\_\_\_\_

14 Crane outriggers are fully extended.

15 On dual hook cranes, the 2<sup>nd</sup> hook shall not be used during personnel work basket operations. "Free Fall capability shall be locked out"

16 Test lift of personnel work basket with equivalent load weight be lifted to maximum working radius to be performed before work commences.

17 All hoisting and lowering of the personnel work basket shall be conducted in a gradual manner. No sudden highspeed hoisting or lowering. "Free Fall capability shall be locked out"

18 Personnel work baskets cannot be used in winds exceeding 25 knots.   
Record current wind speed, lift 1: \_\_\_\_\_kts, lift 2: \_\_\_\_\_kts, lift 3: \_\_\_\_\_kts.

19 The Person in Charge of the Lift (PICOL) must not have any additional responsibilities during the lift.

20 No other activities shall occur in the area that could affect this lift.

21 The lifting hook safety catch must be latched/secured/moused in the closed position.

22 Only 4-part safety shackles shall be used for personnel lifting.

23 Effective communication methods between the crane operator, the basket and the PICOL have been agreed and tested prior to lifting.

Method: \_\_\_\_\_